

SII Candidate Policy 7: Trainers Sitting SII Examinations

This policy relates to the restrictions on trainers / tutors taking tests.

7.1 Annual restriction

New tutors / trainers nominated by an SII training provider must make a single attempt at any SII examination in which they will be involved in delivering training for the qualification to candidates. Other trainers / tutors may be given an annual opportunity to sit the examination of any subject for which they train. There must be a 12 month gap between sittings of the same subject.

7.2 Exam conduct

The purpose of the trainers / tutors taking the exam is to seek to demonstrate their own competence by attempting to pass it. Their conduct at the examination centre must demonstrate a genuine attempt to pass the examination.

7.3 Trainer identification

All trainers / tutors **must be** identified separately to the SII at the time of booking and no later than ten working days before the exam. A trainer / tutor may only be permitted one attempt at the examination and will be asked to comply with all normal invigilation requirements including evidence of identity (ID). The SII will consider that trainers who, for whatever reason, have sat an examination without disclosing they are a trainer / tutor have behaved inappropriately and as such will be subject to the penalties described in section 5 of the *Examination regulations* and the SII Candidate Policy 5: Inappropriate Candidate Behaviour.

7.4 Trainers sitting examinations

The SII reserves the right to exclude any of its training providers from nominating trainers to sit any examination should the SII regulation set out in paragraphs 7.1 to 7.3 above be infringed.

7.5 The SII achievement awards

Trainers / tutors, as identified, are not eligible to receive the SII awards for best performance in any examination.